



German International School of Houston

German-English Dual Language Immersion Preschool Program

ONE CHILD. TWO LANGUAGES. UNLIMITED POSSIBILITIES

6221 Main St, C110-C112, Houston, TX 77030

Phone: 832-831-6843 - E-mail: office@gish-houston.org - www.GISH-Houston.org

German International School of Houston

German-English Dual Language Immersion Preschool Program in Houston TX, 77030 - Texas Medical Center

Preschool Lead English Teacher (English Native Speaker)

GISH is a small German-American Preschool serving students ages two (2) to five (5) years in the Houston area, offering a German-English Dual Language Immersion Program. Our students learn a second language naturally through the exposure to stimulating, hands-on activities in a German-English classroom setting. We offer a low student-teacher ratio and focus on each child individually.

Available Position: We are looking for a gentle and compassionate, enthusiastic and motivated English Lead Teacher with a commitment to high quality early childhood education to join our team. In this position, the Lead English Teacher will be working cooperatively with other English or German teachers. Therefore, this position requires an individual who values team work and works well in a teacher shared classroom.

Teacher Responsibilities include, but are not limited to:

- Offer an engaging and challenging education in a safe, developmentally appropriate and language rich preschool environment
- Prepare and implement daily routines, daily circle time, large and small group and transition activities
- Develop and implement the monthly English Language Curriculum
- Effectively communicate and successfully cooperate with the other English and German Teachers and Teacher Assistants
- Together with the other English and German Teachers, develop and implement a Special Activity Curriculum for Special Activity Wednesday
- Document and archive lesson plans and material samples, prepare and organize teaching material
- Document each child's learning progress, write student evaluations/assessments and hold parent-teacher conferences
- Effectively communicate with parents about their child(ren)'s day at school
- Supervise and coordinate classroom visitors
- Be a good role model for attendance, dress code and attitude
- Follow all relevant legislation, policies and procedures (Licensing and School)
- Attend training programs to enhance professional development
- Attend staff meetings and participate in school related events
- Comply with the assigned work schedule and the School's timekeeping policy
- Light daily cleaning

GAES dba *German International School of Houston* is formally recognized as tax exempt under section 501(c)(3) EIN 26-2709647, and a licensed facility with TDFPS Operation Number 1657223.

Non-Discrimination Policy:

GAES dba *German International School of Houston* does not discriminate on the basis of race, gender, color, religion, national or ethnic origin, or handicap in administration of its educational policies, admission policies or in its employment practices.



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Qualifications:

- Minimum of Associate Degree in Early Childhood or CDA or equivalent
- Minimum of two (2) years of experience working with children, in a Texas child care setting preferred
- Must meet all state requirements for working in a licensed child care facility in Texas
- Emergency First Aid + CPR certification required at date of hire
- Clean FBI Background and Fingerprint Check required at date of hire
- Native speaker English proficiency (the backbone of a Language Immersion Program is the utilization of native speakers in the target languages offered – in this case English)
- German language skills are desirable but not required
- Must feel comfortable in an international environment
- Good organization, communication and writing skills
- Must be able to work on a flexible schedule
- Must be open to change and able to adapt
- Must have reliable transportation
- Able to perform all necessary physical functions for this position which include lifting up to 35lbs
- Must be authorized to work in the USA for any employer

Job Type:

Start date until end of May: 30 hours/week - Monday/Wednesday/Friday

Beginning June 2019: 40 hours/week - Monday through Friday

Salary: \$15.00 hourly based on experience and qualification

The *German International School of Houston* regrets that it is unable to sponsor employment Visas or consider individuals on time-limited Visa status for this position.

Application Process:

Interested candidates should send an email with cover letter and resume providing a comprehensive overview of all educational background and all previous teaching experience (including Diploma and Letters of Recommendation). Part of the requirements for employment is the ability to pass an FBI Background and Fingerprint Check.

Please submit your completed application to *German International School of Houston*: office@gish-houston.org

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